



Open Report on behalf of Andrew Crookham, Executive Director - Resources

Report to:	Overview and Scrutiny Management Board
Date:	24 March 2022
Subject:	Overview and Scrutiny Management Board Work Programme

Summary:

This item informs the Board of its current work programme for 2022.

Actions Required:

This item is for information only.

1. Background

Work Programme

The current version of the work programme for the Overview and Scrutiny Management Board is set out in Appendix A.

Executive Forward Plan

The Executive Forward Plan of key decisions is set out at Appendix B. This is background information for the Board to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

This item is to inform the Overview and Scrutiny Management Board of its current work programme for 2022, which is attached at Appendix A to this report.

3. Consultation

a) Risks and Impact Analysis

Not Applicable

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Board – Work Programme
Appendix B	Forward Plan of Decisions

5. Background Papers

No background papers as defined in section 100D of the Local Government Act 1972 were relied upon in the writing of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted by e-mail at nigel.west@lincolnshire.gov.uk

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Each agenda includes the following standard items:

- Call-in (if required)
- Councillor Call for Action (if required)

24 March 2022			
Item		Contributor	Purpose
1.	Bikeability (Cycling Proficiency) Procurement	Chris Miller, Deputy Head of Environment	Pre-Decision Scrutiny (Executive Councillor Decision between 29 – 31 March 2022)
2.	Transformation Programme Update	Clare Rowley, Head of Transformation Chris Erskine, Principal Social Worker, Adult Care and Community Wellbeing Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance	Performance Scrutiny
3.	Property Services Contract Year Six Report and Interim for Year Seven	Stuart Wright, Contract Manager - Corporate Property	Performance Scrutiny
4.	Update on IMT Services - User Engagement and Project Portfolio	Donna Fryer, Head of Portfolio and Resources Allison Kapethanasis, ICT Business Relationship and User Engagement Manager	Performance Scrutiny

24 March 2022		
Item	Contributor	Purpose
5. Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> Adults and Community Wellbeing Scrutiny Committee Health Scrutiny Committee 	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

28 April 2022		
Item	Contributor	Purpose
1. Performance of the Corporate Support Services Contract	Sophie Reeve, Assistant Director – Commercial Arnd Hobohm, Serco Contract Manager	Performance Scrutiny
2. Options for the Future Delivery of IMT Services	John Wickens, Assistant Director - IMT and Enterprise Architecture	Pre-Decision Scrutiny (Executive decision on 4 May 2022)
3. Insurance Strategy	Mandy Knowlton-Rayner, Insurance and Risk Lead	Pre-Decision Scrutiny (Leader Decision between 9 – 13 May 2022)
4. Reprourement of the Temporary Agency Staffing Contract	Leanne Fotherby, Senior Commercial and Procurement Officer Clare Vickers, Talent, Resourcing and Learning Manager	Pre-Decision Scrutiny (Executive Councillor Decision between 29 April – 2 May 2022)
5. Award to reseller for provision of Microsoft Subscription Agreement and related services	Andrew Webster, Commercial and Procurement Officer - IT Category	Pre-Decision Scrutiny (Executive Decision on 4 May 2022)
6. Overview and Scrutiny Annual Report 2021-22	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Performance Scrutiny

28 April 2022		
Item	Contributor	Purpose
<p>7. Overview and Scrutiny Work Programmes</p> <ul style="list-style-type: none"> • Children and Young People Scrutiny Committee • Public Protection and Communities Scrutiny Committee 	<p>Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee</p> <p>Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee</p>	Performance Scrutiny

26 May 2022		
Item	Contributor	Purpose
1. Avaya Phone System	Lucy Robertson, Senior Project Officer	Pre-Decision Scrutiny (TBC)
2. Developer Contributions Scrutiny Review – Second Monitoring Update of Action Plan	Justin Brown, Assistant Director – Growth Warren Peppard, Head of Development Management	Scrutiny Review Activity
3. Business World ERP System Re-Design – Progress Report	Louisa Harvey, ERP System Delivery Manager, Business World Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance	Performance Scrutiny
4. People Management Update - Quarter 4	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny

26 May 2022		
Item	Contributor	Purpose
<p>5. Overview and Scrutiny Work Programmes</p> <ul style="list-style-type: none"> • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee • Flood and Water Management Scrutiny Committee 	<p>Cllr Ray Wootten, Chairman of Environment and Economy Scrutiny Committee</p> <p>Cllr Alex Hall, Vice Chairman of Highways and Transport Scrutiny Committee</p> <p>Cllr Paul Skinner, Chairman of the Flood and Water Management Scrutiny Committee</p>	Performance Scrutiny
<p>6. Options for the Future Delivery of HR Admin, Payroll, Exchequer, ASC Finance and the Customer Service Centre (EXEMPT)</p>	<p>Sophie Reeve, Assistant Director – Commercial</p>	<p>Pre-Decision Scrutiny (Executive decision on 7 June 2022)</p>

30 June 2022		
Item	Contributor	Purpose
<p>1. Corporate Plan Success Framework 2021/22 – Quarter 4</p>	<p>Caroline Jackson, Head of Corporate Performance</p> <p>Jasmine Sodhi, Performance and Equalities Manager</p>	<p>Pre-Decision Scrutiny (Executive decision on 5 July 2022)</p>
<p>2. Establishment of the Legal Services Company – Progress Report</p>	<p>David Coleman, Chief Legal Officer</p>	<p>Performance Scrutiny</p>
<p>3. Review of Financial Performance 2021/22</p>	<p>Michelle Grady, Assistant Director - Finance</p>	<p>Pre-Decision Scrutiny (Executive decision on 5 July 2022)</p>

30 June 2022			
Item		Contributor	Purpose
4.	Treasury Management Annual Report 2021/22	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Performance Scrutiny
5.	Update on IMT Service Plan and Serco Contract Performance	John Wickens, Assistant Director - IMT and Enterprise Architecture Paul Elverstone, ICT Contracts and Licensing Officer	Performance Scrutiny
6.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee 	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

25 August 2022			
Item		Contributor	Purpose
1.	Revenue Budget Monitoring Report 2022/23 – Quarter 1 to 30 June 2022	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 September 2022)
2.	Capital Budget Monitoring Report 2022/23 – Quarter 1	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 September 2022)

25 August 2022			
Item	Contributor	Purpose	
3.	Corporate Plan Success Framework 2022/23 – Quarter 1	Caroline Jackson, Head of Corporate Performance Jasmine Sodhi, Performance and Equalities Manager	Pre-Decision Scrutiny (Executive decision on 6 September 2022)
4.	People Management Update - Quarter 1	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
5.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> • Children and Young People Scrutiny Committee • Public Protection and Communities Scrutiny Committee 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

29 September 2022			
Item	Contributor	Purpose	
1.	Transformation Programme Update	Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance Clare Rowley, Head of Transformation	Performance Scrutiny
2.	Update on IMT Services <ul style="list-style-type: none"> • Project Portfolio 	Donna Fryer, Head of Portfolio and Resources	Performance Scrutiny
3.	Treasury Management Performance 2022/23 - Quarter 1 to 30 June 2022	Karen Tonge, Treasury Manager	Performance Scrutiny

29 September 2022		
Item	Contributor	Purpose
<p>4.</p> <p>Overview and Scrutiny Work Programmes</p> <ul style="list-style-type: none"> • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee 	<p>Cllr Ray Wootten, Chairman of Environment and Economy Scrutiny Committee</p> <p>Cllr Alex Hall, Vice Chairman of Highways and Transport Scrutiny Committee</p>	Performance Scrutiny

27 October 2022		
Item	Contributor	Purpose
<p>1.</p> <p>Performance of the Corporate Support Services Contract</p>	<p>Sophie Reeve, Assistant Director - Commercial</p> <p>Arnd Hobohm, Serco Contract Manager</p>	Performance Scrutiny
<p>2.</p> <p>Health and Safety Annual Report 2021/22</p>	<p>Fraser Shooter, Health and Safety Team Leader</p>	Performance Scrutiny
<p>3.</p> <p>Overview and Scrutiny Work Programmes</p> <ul style="list-style-type: none"> • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee 	<p>Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee</p> <p>Cllr Carl Macey, Chairman of Health Scrutiny Committee</p>	Performance Scrutiny

24 November 2022			
Item		Contributor	Purpose
1.	Corporate Plan Success Framework 2022/23 – Quarter 2	Caroline Jackson, Head of Corporate Performance Jasmine Sodhi, Performance and Equalities Manager	Pre-Decision Scrutiny (Executive decision on 6 December 2022)
2.	Draft Infrastructure Funding Statement 2021/22	Brendan Gallagher, Principal Planning Officer – Infrastructure	Pre-Decision Scrutiny (Executive decision on 6 December 2022)
3.	People Management Update - Quarter 2	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
4.	Revenue Budget Monitoring Report 2022/23 – Quarter 2 to 30 September 2022	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 December 2022)
5.	Capital Budget Monitoring Report 2022/23 – Quarter 2 to 30 September 2022	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 6 December 2022)
6.	Treasury Management Performance 2022/23 - Quarter 2 to 30 September 2022	Karen Tonge, Treasury Manager	Performance Scrutiny
7.	Overview and Scrutiny Work Programmes <ul style="list-style-type: none"> Children and Young People Scrutiny Committee Public Protection and Communities Scrutiny Committee 	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

15 December 2022		
Item	Contributor	Purpose
<p>1.</p> <p>Update on IMT Services</p> <ul style="list-style-type: none"> • Data Services • Service KPI's & Service Issues 	<p>Sue Cline, Head of Data Services and Business Intelligence</p> <p>Paul Elverstone, ICT Contracts and Licensing Officer</p>	Performance Scrutiny
<p>2.</p> <p>Developer Contributions Scrutiny Review – Third Monitoring Update of Action Plan</p>	<p>Justin Brown, Assistant Director – Growth</p> <p>Warren Peppard, Head of Development Management</p>	Scrutiny Review Activity
<p>3.</p> <p>Overview and Scrutiny Work Programmes</p> <ul style="list-style-type: none"> • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee • Flood and Water Management Scrutiny Committee 	<p>Cllr Ray Wootten, Chairman of Environment and Economy Scrutiny Committee</p> <p>Cllr Alex Hall, Vice Chairman of Highways and Transport Scrutiny Committee</p> <p>Cllr Paul Skinner, Chairman of the Flood and Water Management Scrutiny Committee</p>	Performance Scrutiny

For more information about the work of the Overview and Scrutiny Management Board please contact Tracy Johnson, Senior Scrutiny Officer, by e-mail at Tracy.Johnson@lincolnshire.gov.uk

FORWARD PLAN OF KEY DECISIONS FROM 01 APRIL 2022

PUBLISH DATE 4 MARCH 2022

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I025888 New!	A17 Moulton Marsh	Open	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 4 Apr 2022 and 8 Apr 2022	Highways colleagues and utility companies	Reports	Senior Project Leader E-mail: steve.brooks@lincolnshire.gov.uk	Spalding East
I025889 New!	A607 Belton and Manthorpe PRN Package	Open	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 4 Apr 2022 and 8 Apr 2022	Highways colleagues and utility companies	Reports	Senior Project Leader E-mail: steve.brooks@lincolnshire.gov.uk	Grantham North
I025505	Single Section 75 Agreement for Children and Young People's Mental Health Services	Open	Executive 5 Apr 2022	Children and Young People Scrutiny Committee – 4 March 2022	Reports	Programme Manager, Children's Integrated Commissioning E-mail: kevin.johnson@lincolnshire.gov.uk	All Divisions

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I025137	North Hykeham Relief Road - Design and Build Contract Procurement	Open	Executive 5 Apr 2022	Highways and Transport Scrutiny Committee	Reports	Head of Highways Infrastructure E-mail: sam.edwards@lincolnshire.gov.uk	Bassingham and Welbourn; Eagle and Hykeham West; Hykeham Forum; Potterhanworth and Coleby; Swallow Beck and Witham; Waddington and Hykeham East; Washingborough
I022487	Flood and Coastal Resilience and Innovation Programme - submission of business case	Open	Executive 5 Apr 2022	Flood and Water Management Scrutiny Committee; Environment and Economy Scrutiny Committee; partner organisations; local communities	Reports	Head of Environment e-mail: david.hickman@lincolnshire.gov.uk	Louth Wolds; Market Rasen Wolds; Metheringham Rural; North Wolds
I025710	Welton Developer Contributions	Exempt	Executive Councillor: Children's Services, Community Safety and Procurement Between 25 Apr 2022 and 3 May 2022	Children and Young People Scrutiny Committee, local Councillor, local secondary school	Reports	Admissions and Education Provision Manager E-mail: matthew.clayton@lincolnshire.gov.uk	Welton Rural
I025739	Proposal to expand The Fourfields Church of England School, Sutterton (Final Decision)	Open	Executive Councillor: Children's Services, Community Safety and Procurement 29 Apr 2022	Interested parties as DfE guidance including school staff, schools, County, parish and Directric Councils, MP's, Trade Unions and Diocese.	Reports	Admissions and Education Provision Manager E-mail: matthew.clayton@lincolnshire.gov.uk	Boston Rural

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I025709	Review of Open Select List procurement arrangements for children's independent placements and recommendations from September 2022	Open	Executive Councillor: Children's Services, Community Safety and Procurement Between 3 May 2022 and 6 May 2022	LCC Commercial Team, social care and commissioning colleagues, external commissioned suppliers, Children and Young People Scrutiny Committee	Reports	Senior Commissioning Officer - Children's Strategic Commissioning E-mail: bridie.fletcher@lincolnshire.gov.uk Tel: 07848 181381 Commissioning Manager - Children's Strategic Commissioning E-mail: amy.allcock@lincolnshire.gov.uk Tel: 07769 991349	All Divisions
I025729	Review of Closed Ordered List commissioning and procurement arrangements for Supported Accommodation for Unaccompanied Asylum Seeking Children (UASC) and former UASC care leavers from October 2022	Open	Executive Councillor: Children's Services, Community Safety and Procurement Between 3 May 2022 and 6 May 2022	LCC Commercial Team, social care and commissioning colleagues, external commissioned suppliers. Children and Young People Scrutiny Committee.	Reports	Senior Commissioning Officer E-mail: Bridie.fletcher@lincolnshire.gov.uk Commissioning Manager E-mail: amy.allcock@lincolnshire.gov.uk	All Divisions
I025705	Holiday Activities and Food (HAF) Programme	Open	Executive 4 May 2022	Children and Young People Scrutiny Committee	Reports	Commissioning Manager - Children's Strategic Commissioning E-mail: saraj.gregory@lincolnshire.gov.uk	All Divisions
I025181	The re-commissioning of Lincolnshire Community Equipment Services	Open	Executive 4 May 2022	The Leader of the Council, Adult Care and Community Wellbeing Executive DLT, LCES Programme Board Adults and Community Wellbeing Scrutiny Committee	Reports	Senior Commercial and Procurement Officer E-mail: marie.kaempfe-rice@lincolnshire.gov.uk	All Divisions

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I025912 New!	Draft Gainsborough Transport Strategy	Open	Executive 4 May 2022	Stakeholders, Local County, District and parish members, general public, Gainsborough Transport Strategy Delivery Board, DLT/CLT, Highways and Transport Scrutiny Committee	Reports	Head of Highways Infrastructure E-mail: sam.edwards@lincolnshire.gov.uk	Gainsborough Hill; Gainsborough Rural South; Gainsborough Trent; Scotter Rural
I025179	Options for the Future Delivery of IMT Services	Exempt	Executive 4 May 2022	Internal Consultation with CLT, IMT Board, Commissioning Board and Overview and Scrutiny Management Board.	Reports	Assistant Director - IMT & Enterprise Partnership E-mail: john.wickens@lincolnshire.gov.uk	n/a
I025180	Options for the Future Delivery of HR Admin, Payroll, Exchequer, ASC Finance and the Customer Service Centre (CSC)	Exempt	Executive 7 Jun 2022	Internal consultation with CLT, Commissioning Board and Overview and Scrutiny Management Board	Reports	Assistant Director - Commercial E-mail: sophie.reeve@lincolnshire.gov.uk	n/a
I025704	Family Hub Feasibility Study - decision to progress to development stage	Open	Executive 5 Jul 2022	Internal SLT, CSTM's, Early Help Governance Group, LSCP, Children and Young People Scrutiny Committee	Reports	Head of Service - Boston/South Holland Locality Area E-mail: tara.jones@lincolnshire.gov.uk	All Divisions
I025544	Review of Financial Performance 2021/22	Open	Executive 5 Jul 2022	Overview and Scrutiny Management Board	Reports	Assistant Director - Finance e-mail: michelle.grady@lincolnshire.gov.uk	All Divisions
I025706	Re-commissioning of Best Start Lincolnshire services	Open	Executive 5 Jul 2022	Children and Young People Scrutiny Committee	Reports	Commissioning Manager - Children's Strategic Commissioning E-mail: saraj.gregory@lincolnshire.gov.uk	All Divisions
I025685	Re-Commissioning of Domestic Abuse Services	Open	Executive 6 Sep 2022	Public Protection and Communities Scrutiny Committee	Reports	Commercial and Procurement Manager E-mail: carl.miller@lincolnshire.gov.uk	All Divisions

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I021049	The Expansion of St Lawrence's School, Horncastle	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 14 Sep 2022 and 21 Sep 2022	Children and Young People Scrutiny Committee	Reports	Head of Property Development Email: Dave.Pennington@lincolnshire.gov.uk Programme Manager, Special Schools Strategy Email: Eileen.McMorrow@lincolnshire.gov.uk	Horncastle and the Keals
I025746 New!	Recommissioning of Children with Disabilities services	Open	Executive 1 Nov 2022	Children and Young People Scrutiny Committee	Reports	Rosemary Akrill, Senior Commissioning Officer Rosemary.akrill@lincolnshire.gov.uk	All Divisions